

40 Hour Introductory Training

The required 40 hour introductory training requirement is divided into two parts:

Part I (30 Hours)

All child care personnel must complete the following **30** hours of training:

- Child Care Facility Rules and Regulations (FACR – 6 hours)
- Health Safety and Nutrition (HSAN – 8 hours)
- Identifying and Reporting Child Abuse and Neglect (CAAN – 4 hours)
- Child Growth and Development (CGDR – 6 hours)
- Behavioral Observation and Screening (BOSR – 6 hours)



Learn how to register for [instructor-led](#) or [online](#) courses



Create your DCF account or Login [here](#)

Part II (10 Hours)

In addition to the Part I courses, child care personnel must complete **10** hours of training from the following courses:

- Understanding Developmentally Appropriate Practices (UDAP – 5 hours)
AND one (1) of the following:
 - Infant and Toddler Appropriate Practices (ITPR – 5 hours)
 - Preschool Appropriate Practices (PSPR – 5 hours)
 - School-Age Appropriate Practices (SAPR – 5 hours)

OR

- Special Needs Appropriate Practices (SNP – 10 hours)

Note: Training is available online or instructor-led.

Additional 5 hours of Required Training

Early Literacy Online Courses

All child care personnel must complete a minimum of five (5) clock hours or .5 CEU by completing one of the following web based courses:

- Early Literacy Birth to Three, or
- Emergent Literacy for VPK Instructors

Annual In-service Training

July 1 – June 30

Upon completion of Part I and II introductory training requirements, child care personnel must complete a minimum of 10 hours or 1.0 [Continuing Education Unit \(CEU\)](#) of in-service training during the state's fiscal year beginning July 1 and ending June 30.