



### “5-Hour Early Literacy Course”

New employees are required to complete the 5-hour “Early Literacy” course provided by the Department of Children and Families before your first day of employment at the Mailman Segal Center for human Development.

Information about the course can be found on the Department of Children and Families website at:

<https://training01-def.myflorida.com/studentsite/admin/logout.jsf>

- Sign up as a new registrant, or if you are already in the system please use your current email address.
- Follow the prompts to create your new profile, then check your email to obtain your temporary password.
- Re-enter your temporary password, then complete the steps to reconfirm your email address and create your new password.
- Finally, click the online courses tab at the top of the page and register to complete the course.

The course costs \$10 and provides an overview of the types of abuse and neglect, indicators that may be observed, the legal responsibility of mandatory reporters, and the proper procedure for reporting abuse and neglect, as required by Florida Statute sections.

Evidence of course completion in the form of transcript with 4 in-service hours must be provided to Employee Services at the Mailman Segal Center prior to commencing work.

Thank you,

Mailman Segal Center for Human Development